

## Tickler items:

1. Committee on Ministry chair and Board executive team conduct annual evaluation of shared ministry with minister.
2. Board approves changes in letter of agreement with Minister, as needed.
3. Minister conducts annual staff reviews.

[Sunday chalice lightings](#)

## UUFC Board Meeting May 19, 7pm-9pm

[Zoom link](#)

[Facilitated](#) by Steve

[Reading](#) from Chareane, poem by Rupi Kaur

Summary for UUFC [newsletter](#) Carl

[Minutes](#) by Kedo

1. **Open Meeting**
2. **Consent agenda**

[April Minutes](#)

*Building update- no update*

3. **Staff Report from Jamie re. State of UUFC**

*Jill completed all annual review, contracted folks have all signed. Salaried folks affected by the budget will wait for the budget, Jamie is poised to finish out salaried positions for potential COLA.*

4. **Budget/pledge update/proposal for approval by Board (Scott)**

[Treasurer's Report 5/2022](#)

[2022-23 Budget Proposal](#)

*Teams who were not fully funded will have space at coordinating council meeting to discuss.*

*Board needs to think about how to balance fundraising and pledging.*

*Endowment: it is our buffer, we take the necessary draw late in the fiscal year, but we have a very large buffer to draw from*

[Budget Comparison \(using Herky's template, thank you Herky\)](#)

UUFC Income & Expenses (pending, post annual meeting)

UUFC Balance Sheet (pending, post annual meeting)

Building Expansion Balance Sheet (pending, post annual meeting)

Building Expansion Income-Expense (pending, post annual meeting)

**5. Right relations taskforce status** (Monica)

*Disruptive behavior policy expansion still in the works, will be agenda item for June 2022*

*Haven't identified folks for the taskforce, but a write-up is ready, research other covenants, engage with the fellowship, engage with Jill in the fall. Hopefully appoint 4ish folks in the taskforce in June. Add this item to agenda for June and the summer*

*Kedo will chat with Monica and Jean soon to see if Skylia could be a good fit*

*A subset of the BOD to meet to generate list: Monica, Sheryl, Kedo, Jamie*

**6. Update/discussion of** May 15th service on "covenanting"  
(Sheryl/Chareane/ Monica)

*2 resources regarding covenants: [Lecture Series from by Alice Blair Wesley](#)  
[Article from Sue Phillips](#)*

*Discussion is in the works, planning going very well*

**7. Revised document on [Board, secretary, treasurer roles](#)** (Adequate/edits?)  
(Steve)

*Please make suggestions soon if you want to add suggestions to this document*

**8. Annual meeting PPT [draft](#) for review** (Steve)

**9. GA and funding for delegates - [proposed policy](#)** (Steve)

**Delegates and GA [doc](#) from Monica**

*Appointing delegates - will wait and let Jamie and Monica generate a few more meetings*

*Leslie Chartier, Jamie Petts, Jean Gilbert, and Sheryl Stuart are 'happy to be delegates if needed'*

**10. Ampinefu Oak [signage](#)** - Comments or thoughts? Its on order! (Steve)  
*Looking for a volunteer to add 'permanent plaque' language to the BOD policy section for signage to distinguish between large signs meant to be seen by the public, and plaques*