

## **UUFC Board Meeting Minutes February 16, 2021**

[Facilitated](#) by Herky Gottfried

Minutes and Summary for UUFC [newsletter](#) by Anna Sontag

### **1. Open Meeting**

[Reading](#) by Ann Marchant

Read "I am only one..."....from gray hymnal #457

Agenda Review

### **2. Consent Agenda**

- a) January meeting [minutes](#)
- b) UUFC Congregational [Certification](#)
- c) Building expansion project [update](#), [grade plan](#) (Nick Houtman)
- d) [Progress](#) toward meeting goals for year (Steve Strauss)
- e) [Treasurer's Report](#)

Financial docs supporting treasurer's report

[UUFC Balance Sheet](#)

[UUFC Profit-Loss](#)

[Building Expansion Balance Sheet](#)

[Building Expansion Profit-Loss](#)

### **3. Minister's [report](#) (Jill)**

Need pledge drive/stewardship committee to help push it? Will ask Finance Council/Russ if they will lead on it. BOD members should be public. Can create videos from iphone or Zoom and send to Jamie to embed in weekly announcements.

Members considered, amended, and accepted a proposal [template](#) for annual council and team work

to be used starting in March 2021.

3a. Unity Shelter, [Memorandum of Understanding](#) with Fellowship Board accepts new MOU with the goal to indicate we are fiscal "sponsor" vs. "agent," then the President will sign with BOD support. BOD agreed unanimously. President empowered to represent BOD as signatory on MOU.

Carl suggested several clarifications/questions to MOU to be explored, including clarification of severability (not separability) as used.

**4. Emergency response / communications** - Summary for brief update and discussion, how to adapt to risk of political violence? (Jill)

Need to update given risk of political violence and climate/fire related issues, including how to text and get info out without electronics working. Get Dave Busby to talk to BOD (Benton Co disaster coordinator/organizer) after talk with Russ Karow who is in touch (Scott to do). Central place to meet and get information? Identifying proximity to one another, publish clusters? Jamie to look into if near neighbors can be identified for all. Fellowship signs on doors to identify open/host neighbor meetings/emergency gatherings (Kedo concept)?

**5. Shared ministry survey review and discussion follow-up?** All BOD members try to come with one concrete suggestion for BOD/UUFC work based on survey results and summary? [Full results](#), [summary](#).

More choir songs in Zoom during service, More variation in music/songs, more phone calls to members to draw together; Better job reach out to elderly/those slipping away, following up with people; budget more transparent, put treasurer report out per quarter; no response from Mark Aaron/ministry on survey to date; improve audio quality of our service to be as good as others like Ann Arbor; see easy link in service for making donations, or number to text, or both; more variation in service to enliven, esp with zoom; try to get more congregation effort to achieve goals here.

Jill noted phone banking early in Covid, two sets of call efforts, seemed to saturate need, and care and support team doing lots of connections via chat. Kedo actual friendship "bench" as place to connect reliably with those desiring connection. How to help connecting with like people.

6. **UUFC org chart** - fyi, current [status](#), under integration by Jamie.

Integration well underway via web site and user guide

7. **From Climate Action Team** : Request to update our statement /language to declare a climate emergency instead of a climate crisis. (Info coming from Jill and/or Scott).

Action item to be defined -- more clarity / document needed / Scott will present back to BOD

8. **Policy review** (organization for policy review [here](#); policies document [here](#)).

Initial review

1.3 - Policy 1.3 redux, related draft [template](#) for annual Council and Team work/budgets (Kedo) - will clean and revisit, check bylaws re. Finance Council Annual Meeting and BOD Chair appointments

6.10, 6.12, 6.13 merged - Rentals plus (Scott) - Accepted with minor edits

2.3-2.8, Forms 3.3, 3.6 (back of doc) - RE related policies after Rachel review (Steve/Anna) -- Accepted apart from RE related policy 2.6, Jill will check and revise or delete

2.9 - Privacy (Steve/Anna) - accepted with revisions

2.10 - Emergency closures (Steve/Anna) - accepted

Final review

1.6 - Legal and Financial Risks (Carl) - accepted

6.14 - Contracts (Carl) - accepted

2.2 - Voting (expulsion) (Steve/Anna) - accepted with minor revisions

**9. Council updates:** Coordinating Council (Jill)

Now meeting monthly and feeling invigorated, positive

**10. Thinking ahead:** Timeline for annual meeting, stewardship drive (Jill)

Need volunteers for chalice lighting, can pre-record

**11. Moving next BOD meeting** away from Tuesday March 16? (Steve)

Moved to Wed March 17