

## **UUFC Board Meeting Minutes December 15, 2020**

[Facilitated](#) by Kedo Baye

[Opening reading](#) by Scott Bruslind

**Opening Words:** S. Bruslind gave a beautiful rendition of "Lo, How A Rose 'Er Blooming"

**Road clean-up:** questions will be addressed at January meeting after we discuss on mighty networks, and see where we are when we approach our meeting date. Note: we will share info re road cleanup with congregation through the weekly announcements.

### **Ministers report:**

Question about Holiday Fair receipts: Fellowship gets 20-25% of artists sales. Total revenue for the Fellowship this year was about -- more than we budgeted for. Also, Fellowship members have been generous in their donations to two new funds, both memorials: In memory of Bob Ozretich and Jim Gouveia.

### **Update on the Justice Outreach Fund**

New team includes Virgil Agnew, Ann Mbacke and Peter Stoel. They plan to publish a request for proposals to Fellowship teams and members, and also to organizations in the wider community.

**2020-21 Budget Review:** As agreed by the board and affirmed by the congregation at the May 2020 annual meeting, the temporary budget adopted for this fiscal year (due to COVID complications) will be reviewed by the budget team in January, resulting in a recommendation to the Board to finalize the budget for the remainder of the fiscal year. Kedo Baye will lead the budget discussion at the next Board meeting.

**Policy review** (organization for policy review [here](#); policies document [here](#)).

Policy changes/updates suggested at this meeting (below) will receive a final review and action in January. New (former) Board member Carl English-Young joined the policy team.

1.3 Councils: Jill McAllister edited - no further changes suggested.

1.7 Justice council description is now flushed out (great editing by K. Baye), and has been sent to the Justice Council for review. Procedures will be removed from the policy and become an addendum to the policies document. K. Baye will

make an addition to 1.3 to provide for all councils having parallel structures, and all procedural information will be removed to become addendums to the policy.

6.11 - Art in worship hall: S. Bruslind reviewed this process with Niya Standish (Art Gallery Team coordinator). The Art Gallery Team juries art exhibits and donations; works with board re: donated art. AGT will remain under the umbrella of the Administrative Council, and when needed again, will coordinate with the Worship Council about special events in the Sanctuary.

Note from discussion: Add to board tickler for July - review of the participants guide and the method for deciding which teams are active and listed.

6.10 Rental policy - Table. Remove procedures, add to an addendum. To change to rental use and caring for the facility. Discussion: Our fellowship building is a legacy (Scott and Jamie); we will prioritize how we want to use it and make it available to others in the larger community. Rentals demand a great deal of administrative time, so we need to charge a substantial fee for sanctuary and facility use. Consistent desire for discounts is not feasible to accommodate. Progress on this policy is a priority. Merge 6.10 with 6.11 and 6.12 for review at January meeting - S. Bruslind.

6.12. Access to Facilities (Keys) Move this responsibility to Finance Council as part of our 3-part income generation; access driven by our values, — Steve will edit for our January review.

7.7, 7.8 - Pamphlets, exterior signs: Steve streamlined this; also decisions will be by Church Ops Manager and Jill. The document will not specify who gets space and who doesn't. Exterior signs- under editing; Board decides re signs but Jill overrides when needed. Note: the Black Lives Matter sign is our reminder of our commitment — that will not be subject to any posting limitations. We may create a list of pre-approved signs like this. Will look at this again next month

APPROVED 7.3 - UUFC Communication Tools. How and who is in charge re communications: our ops manager and those responsible for our communications platforms. Emergency preparedness: we will be able to make broadcast messages when needed.

7.4-7.6 - not reviewed at this meeting

**Shared Ministry Survey review and discussion** ([quantitative results](#), questions 1-7) (Steve)

143 responses; good turnout. Now discussing to see what questions and comments BoD has re these results. January Steve to work with BoD to develop how and what to share with the congregation.

It appears we are not quite where we want to be in terms of demonstrating (acting out) our values of community caring and warmth to visitors.

Its relevant that this is important to about 20 people, but that that many people also feel we could be doing better.

People think we are doing a lot here; maybe climate and voting those prominent things right through covid. More that say we are doing it than that feel it's important

Sunday service ratings are not quite as strong re quality as the percentage that says it's important — it's not perfect.

COVID: strong response there; many very strong approvals. There are some very concerning answers, different views re how we are responding to covid.

January: review qualitative answers (comments). In February: we will talk about wordsmithing (??).  
Include information about these survey results in next Board update to congregation via Weekly Announcements,

**Remainder of agenda tabled until January meeting.**