

UUFC Board Meeting Minutes

October 20, 2020

7:00pm

Conducted Remotely

- 1. 7:00pm Opened Meeting**
 - a. [Meeting Facilitated by](#) Herky
 - b. [Opening Reading](#) by Sheryl, from Hitch Hiker's Guide to the Galaxy
 - c. Check-in
 - d. Agenda check

- 2. Consent Agenda**
 - a) September Meeting [Minutes](#)
 - b) [Building update](#)
 - c) Minister's report moved for discussion
 - d) [Treasurer's Report](#)
Financial docs supporting treasurer's report
 - [UUFC Balance Sheet](#)
 - [UUFC Profit-Loss](#)
 - [Building Expansion Balance Sheet](#)
 - [Building Expansion Profit-Loss](#)

- 3. Request re beginning road cleanup again: approved City Corvallis, approved.**

- 4. Building Project** underway: beginning November we will have a monthly update to BoD from Nick.

- 5. Jacob King:** Ministry training update: overview of extensive training completed and ahead (including 2nd Seminary at Starr King; will start in chaplaincy at Starr King and Interfaith Institute, along with Military Chaplaincy candidacy: and much more; UC Berkeley homily upcoming. Jacob will send link to that service on zoom.

- 6. Mighty Networks**--tips for use in Board communications (Jamie) Discussion of BoD section; range of topics; Jamie has given us extensive editing capacity; she will continue to assist us with updates and modifications to enhance our ease.

8. [Budget vs Actuals, Q1](#) Actual net income is much higher than expected, which is a relief after this post-covid time when we knew not what to expect. The Partner Church budget is money they send for tuition for students there.

** Need to train someone for next year as Herky will not be with us (his departure necessary per Policy)

9. Election Outcome Response Discussion ([asset mapping tool](#))

Capability of texting people in case we are going to do something helpful, we can notify people so they can help.

10. Proposed BOD goals for the year (Steve), [Retreat notes on goals](#) for reference

Quarterly check-in re progress on goals now added to tickler file (next times are at BOD meetings in January and April). Steve made the minor edit proposed and the goals are now finalized for the year.

11. BoD will write and store all BOD meeting-associated files in the google docs folder for each meeting, such as [here](#) for this meeting October 20, 2020. Links may also be put into Mighty Networks for the appropriate meeting or topic, but will always be in Google Drive folder as master location.

12. Congregational Survey follow up (Darius and Steve) --

Steve proposed sharing with congregation a week or so after the election (Nov. 8 was settled on by BOD); no challenges with the survey wording were voiced. Jamie will manage, including to send weekly reminders so we get strong participation from congregation. Darius had some fundamental questions; shared ministry not discussed in BoD to extent he would like, but no others supported his concern. We will review and send comments / ideas up to 48 hours and will revise as needed (note, 48 hours post meeting, no comments were received). Jill will announce during Sunday service Nov 8, including that surveys will be accepted up to Dec. 1. Explore results initially at December BoD meeting first, and likely begin the qualitative evaluation of qualitative parts in January.

13. Board Communications to Congregation: signing up by BOD members to write a summary of each Board meeting for newsletter. Jill will support and has outlined structure in this month's minister report) (sign-up column created [here](#)) Signup sheet: deadline will be to share the summary of the BoD meetings by the beginning of the each month, but we can do so earlier. Send it to Jill, and she and Jamie will handle it from there.

14. Tickler Time: [Calendar](#) for council and task force reports. President will call on scheduled Board and Committee Lead for their most recent report when creating the agenda.

15. Newly Revised Policies (organization for policy review [here](#); policies will have a link in the agenda every month. Made final revisions and approved 1.3. Deleted 1.4 as per former agreement. [here](#)):

- 1.3. The Council Structure (Former 1.5) (Jill) Approved
- 1.4. Personnel and Finance Communication Policy (Former 1.6) (Steve) Deleted as decided at September meeting.
- 1.5. Indemnity (Former 1.7) (Scott) under review Susan Christie re UUA] -- Scott made some edits; he reached out and no contact back from Susan Christie: approved pending Christie / UUA.
- 1.6 Managing legal and financial risks (Kedo) -- identified some problem areas. Revision and discussion: will revisit.
- 2.1 Delegation of staffing decisions (Steve) - deleted most of that after the first paragraph which we revised and approved for now.
- 6, 6.1, 6.2, 6.3 Financials (Darius), reviewed and revised.

16. Jill noted importance of BOD Awareness of Goings-on in Councils/Committees on an ongoing basis. This month we read the [Justice Council newsletter](#) and other areas topics for awareness are now in the tickler file.

17. [Widening the Circle of Concern.](#) These documents are extensive. We urge you to plan the time to read ahead for next meeting. In November Jill will present a pathway to navigate this long and complex document.

Meeting adjourned 8:52.