

UUFC Board of Trustees Minutes

April 4, 2016

Present John Bailey, Joan Rose, Heather Emberson, Kyle Jansson, Kelley Kendall, Claudia Weintraub, Peter Sanford, Linda Hardison, Leslie Chartier, Rev. Jill McAllister

Guests Jeff Susor (Praxis NonProfit Strategies), Susan Christie, Louise Ferrell

Informal Potluck from 6 to 6:30 with Jeff and Board

Contract with Praxis NonProfit Strategies:

Conversation/presentation with Jeff from 6:30 to 7:00 about hiring Praxis to do a feasibility study to assess the UUFC's congregational capacity to fund a major building renovation, as well as leading us through the capital campaign itself. The committee had interviewed Jeff and studied the proposal in depth, and recommend accepting. The business manager and treasurer will look at it in depth before the president signs it.

The feasibility study is projected to be done mid-summer, with a congregational meeting called after that to approve a capital campaign.

Kathy moved, and Heather seconded, accepting the consulting agreement from Praxis to do the feasibility study and campaign support. Passed unanimously.

Consent Agenda:

There was no Minister's Report available, and Kathy asked to remove Policy 9.3, Senior Hub from the Consent Agenda, leaving only the minutes from last meeting.

John moved and Leslie seconded that we accept the Minutes. Passed unanimously.

Second Reading of Revolving Loan Funds for Justice Draft Policy 3.11:

Louise offered a friendly amendment to correct a typo. John moved and Kelley seconded, accepting the new policy. Passed unanimously.

Investment Policy 3.8 Amendment:

We clarified language to explicitly include local investment opportunities, similar to the Revolving Loan Funds policy.

Kathy moved, and Joan seconded that we accept the policy. Passed unanimously.

Rental House Sale Appraisal:

The appraisal was not yet available. Heather suggested adding a 'Right of First Refusal' to the contract to allow us the opportunity to buy it back if the Zen Center ever decided to sell it.

The Rental House committee will work on a counter-offer.

Seismic Evaluation Estimate:

Peter provided an evaluation. We will offer it to the Building Design committee for the overall campaign, and include it in the capital campaign budget for the annual meeting.

FY17 Pledge Drive Update:

Currently about \$350,000. We are still short of the \$406,000 goal.

Minister's Review:

It was a review of both the minister and our lay ministry program. Everything is going well. There will be a write-up for May.

Removed from the Consent Agenda: Senior Hub Policy 9.3

Kathy had questions about who, exactly, the Senior Hub group was going to be reporting to. We decided that it was so new that we would let it play out for a year, and amend the policy as needed next year.

Kathy moved and Kelley seconded accepting the policy. Passed unanimously.

Member Comments:

Susan Christie thanked the board for their work.

Louise Ferrell thanked us for passing the Revolving Fund Policy .

Review of the Meeting:

The specific meeting review turned into a thank you to Kyle for the way he has run the Board meetings and for all the work he has put into them.

Other:

An orientation packet for new board members that included things like the financial terms definitions provided by Leslie would be nice to have.

Meeting adjourned at 8:30

Action Items

Rental House Committee	Email, possible meeting	Evaluate Appraisal when it arrives; write up counter-proposal
?	June 30	Create orientation packet for new board members
Kathy	ASAP	Forward email to Kyle about Leadership Training
Kyle	April 17	Budget Review with Committee Chairs
Kyle	April 18	Budget Committee
BOT	April 30, 9am	Budget meeting
BOT	May 9	Board meeting
BOT, et al	May 19	Leadership Meeting Dinner