

UUFC
Board Meeting Minutes | July 8, 2019

7:00pm - Room 7

Present: Brooke Landberg, Daniel Landberg, Jen Akeroyd, Herky Gottfried, Uta Hussong-Christian, Steve Strauss
Absent: Scott Bruslind, Craig Olbrich, Anna Sontag
Staff: Jean Gilbert, Jill McAllister, Jamie Petts
Guests: Louise Ferrell
Minutes taken by: Brooke Landberg

1. Meeting Opening

- a. Uta lit candle to open the meeting at 7:03pm
- b. Reading: Uta read an opening reading from the UUA called "In Our Circle Again" by Sherry Woodbury
- c. Personal intro: Steve Strauss shared a couple anecdotes about what UUFC means to him
- d. Agenda check:
 - i. wants to join the discussion of Michael's gift
 - ii. Jill added budgetary question of Israel's moving expenses - seeking approval for \$3,000 - to be discussed right after consent agenda

2. Consent agenda

- a. June 2019 Board minutes (corrected)
 - i. Reminder BOD fields (2) members to Sanctuary Response and Communications teams- names September
- b. Minister's report - July 2019
- c. Treasurer's report - July 2019
- d. Financial docs supporting treasurer's report
 - UUFC Balance Sheet, May 2019
 - UUFC Profit-Loss, May 2019
 - Building Expansion Balance Sheet, May 2019
 - Building Expansion Profit-Loss, May 2019
- e. Board approved consent agenda

3. Israel's moving expenses

- a. Will use any personnel budget excess for \$3,000 of Israel's moving expenses, and then get remainder from Board discretionary fund

4. Member Comment, Announcements and reminders

- a. None from members

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- b. Uta reminded Board members to sign up for Board meeting intro reading, snacks, facilitator, and Sunday service welcome words

5. Construction Update

- a. Jean presented an overview history of the building project

6. Gerding Contract - moving forward

- a. Jean proposed that the Board delegate and trust negotiation of these design-phase details to Construction team, especially Executive sub-team
- b. The Board agreed to cede sub contracts that arise from this initial large architecture contract to Executive sub-team, but request to be involved with future high-level contract through standard Board meeting processes (proper framing, two-weeks notice, ideally working such contract approval votes around standing meetings)
- c. Jean shared some insights from meeting with Beit Am: problems between Beit Am and Gerding arose from lack of communication, and were solved through deliberate communication and scheduled work
- d. Uta suggested and Jean agreed to add schedule addendum to Gerding/Varitone contract
- e. Board approved the Gerding/Varitone Contract

Break occurred from 7:55pm to 8:10pm

7. Between-meeting decision-making introduction discussion

- a. Slack proposed and demonstrated as one option to replace email communication
- b. Calling together the Executive Team also an option
- c. Board will reflect on this and wait to make a commitment (if any) at the September meeting

8. Follow-up discussion regarding Board roles on Sanctuary team

- a. Daniel suggested fewer Board members than the 4 recommended by Melinda liaise with Sanctuary teams
- b. Board decided to have a later conversation (start in September) about council liaisons more generally: when are they needed and for what councils, for external projects/relations?
- c. Part of our work is to follow up with councils regularly (quarterly) as a Board and ask for updates
- d. Nominating Committee and Personnel Committee and Financial Oversight Committee liaisons? We will decide at September meeting

9. Begin follow up from Retreat discussion

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- a. Decided to wait for September meeting on this once Board retreat minutes are compiled

10. Board gift for Michael

- a. Approved Board discretionary funding for the gift

11. Contracts review with Jean

- a. None

Meeting adjourned at 8:51pm