

UUFC
Board Meeting Minutes | March 9, 2020

7:00pm - Room 7

Present: Scott Bruslind, Herky Gottfried, Brooke Landberg, Daniel Landberg, Craig Olbrich, Anna Sontag, Steve Strauss

Absent: Jen Akeroyd, Uta Hussong-Christian

Staff: Jean Gilbert, Jill McAllister, Jamie Petts

Guests: Ann Brett

Minutes taken by: Brooke Landberg, with help of Craig Olbrich

1. Meeting opening

- a. Meeting opened by Steve Strauss at 7:03pm
- b. Scott Bruslind lit a candle and Steve Strauss read a poem
- c. Jen Akeroyd was absent; no personal intro
- d. Agenda check: no changes

2. Consent agenda

- a. February Board meeting minutes
- b. February Treasurer's Report
 - i. Financial docs supporting treasurer's report
 - UUFC Balance Sheet
 - UUFC Profit-Loss
 - Building Expansion Balance Sheet
 - Building Expansion Profit-Loss
- c. Resolution to authorize new Central Willamette Credit Union accounts
- d. Consent agenda approved

3. Member Comment, Announcements, and Reminders

- a. none

4. Notes/ideas from CNS conference - Scott Bruslind, Anna Sontag, Steve Strauss, and Ann Brett shared their experiences

5. ORS 65 2020 Update & Bylaws Implications

- a. Brooke recommends no changes be made, saying that our current bylaws are more stringent in expectations than State law due to the unique needs of our covenantal relationship

6. Policies revision project update from Herky

- a. Herky made a single 75-page document with all current policies
- b. Herky has five goals & editing lenses
 - i. Confirm that general structure and grouping looks good

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- ii. Confirm that new numbering system looks good
- iii. Take high level look at policies in general (what are things we should have policies for, do we have those already, are they where they should be)
- iv. Take detailed look at specific policies (are they necessary, needing revision)
- v. Formatting, fine-tune editing
- c. Jill will determine who else might be consulted on this and inform the core policies review team on the Board (Herky, Anna, Steve)
- d. The goal for the annual meeting is to share general structure & table of contents of policies in progress and timetable for project completion
- e. Two weeks from now, each Board member who is able should look at the policies through the i, ii, or iii lenses above under item 6(b)

7. Longterm Disability Proposal from Personnel Committee

- a. Herky pointed out that - in terms of budgeting - as the Board we're proposing a 1.2% wage increase for all employees as a result of approving this proposal
- b. In April we will vote to approve proposal that UUFC covers LTD premiums via a 1.2% wage increase for all new employees; Brooke will re-word the proposed language clarifying that this covers employees hired after April 14, 2020
- c. We will work with budgeting to ensure there is a one-time salary increase for current employees who want LTD coverage
- d. Daniel will send an update to Elona Meyer on Personnel Committee

BREAK - Steve and Scott brought snacks

8. UU-the-vote update from Scott

9. Steve suggested moving Board meetings to first or third Tuesday evenings of the month; Brooke will find out if this works for Jen Akeroyd and Jean Gilbert and confirm with the Board and then email Jamie about reserving a room

10. Calendaring Annual Meeting:

- a. Need to check with Ernest about Dinner Sunday 4:30 17th May.

11. Brainstorming for next month's Board process review

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- a. Mid-month reminder check-in that we discussed for policies.
 - b. Processes and proposals: agreements on facilitating and sponsoring agenda items. Agree on reading the proposals.
 - c. Schedule a board retreat to go through the policies and processes. Understand what our jobs are.
 - i. Also schedule a leadership retreat.
 - ii. Flickerer and Fir? Place to have a meeting.
 - June 5-6; starting after work on Friday.
 - d. Next meeting: list the areas of improvement.
 - e. What does it take to do a board review: Anna Sontag.
- 12. Minister's Report: Working to make Fellowship coronavirus safe**
- a. Making an on-line coffee hour.
 - b. Working to stream the service.
 - i. Understanding the issues now.

Meeting adjourned at 8:57