7:00pm - Room 7

Present: Brooke Landberg, Daniel Landberg, Scott Bruslind, Anna Sontag, Herky Gottfried, Uta Hussong-Christian, Craig Olbrich, Steve Strauss

Absent: Jen Akeroyd

Staff: Jean Gilbert, Jamie Petts

Guests: None

Minutes taken by: Brooke Landberg

1. Meeting opening
   a. Meeting opened by Daniel at 7:05pm by lighting chalice; snacks brought by Daniel available throughout the meeting
   b. Daniel read from *Zen and the Art of Motorcycle Maintenance*
   c. Uta gave personal intro
   d. Agenda check: no changes

2. Consent agenda
   a. September Board meeting minutes
   b. Minister’s report - September-October 2019
   c. Annual Report from Personnel Committee
      i. Annual Report
      ii. Procedures and Responsibilities
      iii. Committee Statement of Purpose
   d. Board approved consent agenda

3. Member Comment, Announcements and reminders
   a. No member comment
   b. People signed up to do welcome & offering words


5. Ministers’ Housing Allowance
   a. Jean suggested Board approve Minister and Assistant Minister’s respective housing allowances for tax exemption purposes of $30,450 and $16,000
   b. Decision postponed until November meeting

6. Contracts review (per Policy 3.12)
   a. Jean has signed three contracts this past month, re: funding for men’s cold weather shelter
7. Construction Update  
   a. Jean and Jamie shared that the team is working with the architect trying to get a better sense of how much space / how many rooms are actually needed in the new building

8. Fellowship Microloan Co-Signer Update - Jen/Jill absent, removed this item from agenda

9. Sanctuary Church Announcement Process  
   a. Scott updated us on the process by which the Fellowship will announce when a family comes into Sanctuary  
   b. The press release the President of the Board will send out is being drafted by Scott and Melinda - will bring this to the Board when there is something to review

10. Revenue Project Brainstorm  
   a. Scott facilitated a brainstorm to generate ideas for revenue projects, captured the ideas