

UUFC  
Board Meeting Minutes | October 14, 2019

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7:00pm - Room 7

Present: Brooke Landberg, Daniel Landberg, Scott Bruslind, Anna Sontag, Herky Gottfried, Uta Hussong-Christian, Craig Olbrich, Steve Strauss

Absent: Jen Akeroyd

Staff: Jean Gilbert, Jamie Petts

Guests: None

Minutes taken by: Brooke Landberg

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**1. Meeting opening**

- a. Meeting opened by Daniel at 7:05pm by lighting chalice; snacks brought by Daniel available throughout the meeting
- b. Daniel read from *Zen and the Art of Motorcycle Maintenance*
- c. Uta gave personal intro
- d. Agenda check: no changes

**2. Consent agenda**

- a. September Board meeting minutes
- b. Minister's report - September-October 2019
- c. Annual Report from Personnel Committee
  - i. Annual Report
  - ii. Procedures and Responsibilities
  - iii. Committee Statement of Purpose
- d. Board approved consent agenda

**3. Member Comment, Announcements and reminders**

- a. No member comment
- b. People signed up to do welcome & offering words

**4. Report on Leadership Supper** - Herky shared

**5. Ministers' Housing Allowance**

- a. Jean suggested Board approve Minister and Assistant Minister's respective housing allowances for tax exemption purposes of \$30,450 and \$16,000
- b. Decision postponed until November meeting

**6. Contracts review (per Policy 3.12)**

- a. Jean has signed three contracts this past month, re: funding for men's cold weather shelter

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**7. Construction Update**

- a. Jean and Jamie shared that the team is working with the architect trying to get a better sense of how much space / how many rooms are actually needed in the new building

**8. Fellowship Microloan Co-Signer Update** - Jen/Jill absent, removed this item from agenda

**9. Sanctuary Church Announcement Process**

- a. Scott updated us on the process by which the Fellowship will announce when a family comes into Sanctuary
- b. The press release the President of the Board will send out is being drafted by Scott and Melinda - will bring this to the Board when there is something to review

**10. Revenue Project Brainstorm**

- a. Scott facilitated a brainstorm to generate ideas for revenue projects, captured the ideas