

UUFC BOARD OF TRUSTEES
JULY 18, 2016

Carl English-Young, Heather Emberson, John Bailey, Kathy Kopczynski, Virginia Shapiro, Linda Hardison, Peter Sanford, Kyle Jansson, Elona Meyer

Guests: Jamie Petts, Jean Gilbert, Louise Ferrell

Consent Agenda

There was a minor correction to who was in attendance on June 13, after which Linda moved that the consent agenda be approved, and John seconded the motion. It was approved unanimously.

- * Approve minutes of April 30 and June 13 meetings
- * Accept Minister's Report (e-mail of today)
- * Revised Minister's Contract

Announcements, Correspondence, and Other Communication

The Building Design team reported great progress, and had selected an architect, and hoped to have a contract ready to sign for the next meeting.

Carl sent around a signup sheet for who was doing what with regards to setup, readings, snacks, and takedown.

Our board seminar (in lieu of a retreat) will be Sunday, September 11th, with Governance as Leadership for the theme. Rev. Sydney Morris from the Eugene congregation will give us a short course on governance. We will do goal-setting that afternoon as well as having a congregation-wide goal-setting discussion on Sunday the 25th, from 1:30 onward.

The work on goal-setting offers the opportunity to address some of Jill's concerns:

- * Where is the congregation regarding the possibilities for building enhancement? How are we as a congregation feeling about this as a priority? Is there a sense of ownership for the decisions made regarding enhancements?
- * How well do we make decisions as a fellowship? How do we as a congregation view our decision-making process?

Report from the COM, Jamie Petts

Jean Gilbert has been very helpful in transitioning her. She is maintaining an ongoing list of things to address. If we see things that need improvement, we are encouraged to share with her. If we need to re-envision, she asks that we let her know. Who does what is high on that list. Our current "Who Does What" list needs streamlining and updating. The work of the Program Council and other Councils need to be included and clarified. She is also working with Monica Jacobson-Tennessen to transfer the web/online communications

Status Report on House Sale

The house has been vacated, and the buyers have the keys to the house to allow access for the purpose of determining the permits needed for work to be done.

Our attorney recommended against using a Residential Property Agreement for the sale. After some discussion, Kyle moved, and Kathy seconded, that we authority be given to the "property sale team" to work with attorneys to draft agreement, with a cap of \$5,000 in attorney fees. It passed unanimously. The property sale team is Kyle, Jean Gilbert, and Peter Sanford.

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Use for Money from Sale of House

Carl noted that the issue of how to use the money from the house was raised in the responses in the Feasibility Study. One or more respondents indicated that the money should be used for the building enhancements. Carl further noted that we have other options concerning the use of the money, which led into a wide-ranging discussion of possibilities. We decided we should present 3 or 4 ideas at the September Goal Setting discussion, and ask for more ideas, and make sure that we defer the specifics so we don't hijack the meeting with this problem.

Best Practices for Board Discussion

We had a discussion about what we could do differently on this board. We do need more time to read the materials before the consent agenda, but that can be difficult given how late some information comes in. We are going to try setting deadlines for what is on the consent agenda in order to have things available earlier.

We still do not have a good new board member packet, albeit most everything is available at our website, if you can find it.

Board Engagement Initiative Discussion

Carl led us in a discussion about ways we, as board members, can engage with congregation and get to know their thinking. Having board members read the announcements again and do the welcoming at services, getting a special tag or something for our badges, and possibly posting our pictures on the website would be a good start.

Trying to engage people at social hour can be difficult, because it can be hard to have a thoughtful discussion at that time.

Firearms Policy

We do not have a policy on firearms. The issue has come up with the Rental Committee, because Beit Am had requested security guards during their use of our building for High Holy Days. We had much discussion with the nuances, such as whether they could be armed outside, but not inside, police entering the building investigating something will likely be armed, open carry policies versus concealed carry, etc. Carl noted that, ultimately, whatever policy we come up with, it will apply to all of us and all renters. We will also probably require a hold-harmless insurance rider.

Heather volunteered to research current practices and policies with the UUA and other churches and report back to us for further discussion.

As an aside, Carl also noted that we need to tweak our policy to include Jamie on the Rental Committee, as the COM is now overseeing rentals.

Resolution for Capital Campaign (Discuss Feasibility Study Report)

The Feasibility Study Report provides excellent news with regards to launching a Capital Campaign, although the Capital Campaign Committee and Building Committee still need time to review it in depth. We discussed how the details of the report should be presented to the congregation. Virginia noted that Jeff Susor is working on an introduction process and that we should wait to follow his lead.

As we needed a motion to go forward with a capital campaign, John Bailey made a motion to 1) Accept the Feasibility Report from Praxis, and 2) Move ahead with the process as outlined in the report. Kyle seconded the motion, and it passed unanimously.

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Virginia noted that the architect also had recommendations for our process moving forward. It will be important for the process not to bog down. We may need to move on some things simultaneously.

Member Comments

Jean noted that the Investment Committee is short one member, and Carl added that the Personnel Committee is also short one member. As Heather volunteered for the Investment Committee, Kyle moved that Heather serve on the Investment Committee, Virginia seconded the motion, and the motion passed unanimously. Carl suggested that we come back to the issue of selecting a third member of the Personnel Committee.

Louise said that the information in the consent agenda is visible only to the Board. If that's intended, so be it. However, if that is not the intention, this should be corrected. There was discussion as to whether all the items, such as the Minister's Report, should be made public, but that, generally, the information should be public, as any confidential materials should be reserved to the executive sessions. Then the question arose as to whether it should be published automatically on the website, or should be available only by request.

Louise Louise noted that the Board is not knowledgeable fiscally. The Finance and Investment Committees need to meet with the Board. She also asked if the board had liaisons to all of the committees. Carl noted that we have liaisons on several committees, including Elona on the RE Committee.

John reported that eleven signed up for and attended the Path Class; seven returned the next day and signed up. He expects 3 of the 4 remaining people to sign up as well.

Elona indicated that she will continue contacting newcomers concerning the First Steps Classes, which will, we hope, result in additional people attending the Path classes quarterly.

Future Meeting Dates

Monday August 22, 7pm	Board Meeting
Sunday Sept 11, 3-6pm	Board Seminar
Monday Sept 12, 7pm	Regularly scheduled 2 nd Monday Board Meeting
Sunday Sept 25, 1:30pm	Congregational Goal Setting