

# **UUFC Board of Trustees**

## **March 14, 2016**

Members present: John Bailey, Peter Sanford, Claudia Weintraub, Leslie Chartier, Kyle Jansson, Linda Hardison, Joan Rose, Carl English-Young, Kathy Kopczynski, Kelley Kendall  
Staff: Rev. Jill McAllister  
Guest: Louise Ferrell, Jim Noel  
Recorder: Alison Myers

Called to order at 7:05 p.m. with reading by Kendall.

### Consent Agenda

Bailey moved and Sanford seconded approval of the consent agenda. Unanimously approved. The consent agenda include the Feb. 8 minutes, the Feb. 29 financial report, the minister's report and Policy 1.7 Indemnity.

### Spiritual Leadership Workshop

Board members who attended a recent workshop in Eugene, "Governance as Leadership", provided feedback. Participants shared that it was a worthwhile experience. The Board discussed having the Board as a group go through the orientation and training as a next step, perhaps at the next Board retreat and leadership gathering.

### Senior Hub - Draft Policy

Jim Noel presented background information and a drafted policy for the UUFC's involvement in the Senior Hub, a volunteer organization that is dedicated to helping seniors live independently for as long as possible. The Hub is at the point of needing to become a business of some sort, with a proposal of being a separate organization but connected to the UUFC.

Sanford moved, Kopczynski seconded, to accept the draft policy with the addition of a statement explicitly stating there is no age requirement for involvement. Approved unanimously. Jansson will bring the revised policy to the next Board meeting.

### Revolving Loan Funds for Justice Projects – Draft Policy

A team consisting of Martha Clemons, Susan Christie and Louise Ferrell drafted a policy which has been reviewed by the appropriate Council chairs.

The Board discussed the need for a clear agreement of when funds can be used by UUFC and are no longer in the donor's control. The Board proposed adding an explanation about why this is needed, clarification of long-term use of the funds, description of the benefit of being able to combine small donations for one larger purpose, and finessing the language to reduce potential conflicts.

English-Young and Kopczynski agreed to edit the draft policy incorporating the discussed changes. Kopczynski moved and Kendall seconded to accept the first draft of the policy. Unanimously approved.

Ferrell requested a decision about the donations of \$18,000 that was given specifically for the Seeds for the Sol project. Because the Board approved making \$9,000 for this purpose at the January meeting, that loan can move forward. The additional donation will be made after approval of the proposed policy to follow procedures that would ensure donor intent.

#### Ministry Review

Jansson described the annual review process involving conversations about how ministry is going, and the evaluation comes out of those conversations. Rev. McAllister shared her highlights of the past year including major staffing changes, decisions about organizational structure, and UUFC's involvement with ministerial interns. Significant changes are necessarily slow; the Board discussed how to support and help change, and what shared ministry means.

Jansson proposed appointing Joan Rose to the committee for the minister's review; Bailey seconded. Unanimously approved.

#### Structures

Roof replacement: Jansson referred to the bids sent out earlier to replace the RE wing roof; Bailey moved and Weintraub seconded approval of the Sprick bid of \$18,835. Unanimously approved. Jansson will accept and sign the bid on behalf of the Board.

Building Design Team: Kendall reported that a couple of workshops are being planned in April to get congregational input; there will be additional opportunities to provide feedback in other ways.

Finance Development: Consultant Jeff Susor of Praxis Nonprofit Strategies will be in Corvallis April 2-5 to meet with the team around the feasibility study and capital campaign processes. There is the possibility of an additional Board meeting April 4; the agenda would also include the revolving fund policy.

#### Potential Sale of House

Jansson reported that the Corvallis Zen Center has made an offer on the house on Circle Boulevard owned by the UUFC. The offer is contingent on approval of non-residential use and a letter from the UUFC to the city allowing them to use our parking lot. A response by April 11, 2016 is requested. House has not been used for church activities and research team this summer did not see a role for it in any facility expansion. A congregational meeting with a super-quorum is required in order to approve the offer; two weeks' notice is required to hold a congregational meeting. Weintraub said she would help the Board find an appraiser to give an estimate on the house.

Jansson adjourned the meeting at 9:45 p.m.