

## **Policy 9.3 Senior Hub**

### **Mission**

The Senior Hub connects its members to needed services and activities to facilitate their healthy and independent aging.

### **Purpose**

The purpose of this policy is to:

1. define Senior Hub as a separate, semi-autonomous program within the UUFC.
2. define the working relationship of Senior Hub with the UUFC;
3. establish a mutually beneficial working relationship so that Senior Hub can thrive as a community-wide service;
4. acknowledge, with gratitude, the support of the UUFC in bringing Senior Hub into existence with its ongoing operational support.

### **Scope**

This document describes the working relationship and expectations of Senior Hub, a semi-autonomous program of the UUFC, with the UUFC.

### **Definitions:**

“Sociocracy” is a system of governance using consent decision making and an organizational structure based on cybernetic principles (a closed loop system with a feedback mechanism) creating a decision making method in between the majority rule and consensus methods.

SH – Senior Hub

VtV – Village to Village Network.

### **Membership**

1. Senior Hub is a membership program charging annual dues for participation.
2. Membership is available to those citizens of Corvallis and its immediate environs regardless of age who agree to the Senior Hub membership agreement. There is no requirement that Senior Hub members be part of the UUFC.
3. The Senior Hub Steering Committee caps membership at a level sufficient for financial stability and at a level small enough that all members could know one another.

### **Work Product**

Senior Hub will:

1. provide connections enhancing the ability of seniors to live with positive quality-of-life choices as long as possible;
2. strengthen connections between members, to community services, to member-referred professional services, and to volunteer-member provided services and activities.

### **Accountabilities**

1. Senior Hub is to operate in conformance to the UUFC policies, including employment practices and financial recordkeeping.

2. Senior Hub is a member of the national VtV network and is modeled closely after their methods and procedures. Senior Hub follows the basic governance of Sociocracy which simplifies decision-making and communication among operational committees.
3. Senior Hub maintains its bank account within the UUFC fiscal system.
4. Senior Hub is responsible for its own annual budget.
5. Senior Hub uses the seniorhub.club.express.com system for on-line collection of membership dues, event changes, financial reports, and other day-to-day operations provided by the system
6. Senior Hub's financial records are to be coordinated with the UUFC financial records with a goal of keeping the workload for both Senior Hub and the UUFC as minimal as possible.
7. Liability insurance for Senior Hub administrators, members and volunteers, and volunteer activities is provided as an add-on to the UUFC insurance policy with Senior Hub reimbursing the UUFC for any additional insurance costs.
8. The UUFC provides Senior Hub the ability to receive donations (as appropriate to UUFC policies) using the UUFC 501(c)(3) non-profit status.
9. Senior Hub provides an annual summary of operations to the UUFC Board, as well as open access to logs, budgets and minutes on the Senior Hub website. Transparency of operations to UUFC members and Board is of paramount importance.

### **Resource Needs**

Senior Hub uses UUFC meeting facilities at no charge on an "as available" basis, communicates Senior Hub information to the UUFC, and strives to minimize any burdens to the UUFC.

### **Work Conduct**

1. Senior Hub functions with officers and a steering committee versed in sociocracy. The steering committee is comprised of coordinators from each of the operational committees initiating consisting of Services, Housing, Membership, Financial, Social and Web/Database administration. Work is handled by trained volunteer members.
2. Senior Hub using VtV guidelines obtains background checks and verifies driving records for volunteers providing services to members.
3. A log of each meeting is posted on Seniorhub.clubexpress.com and is available to all Senior Hub members and any UUFC member.
4. The Senior Hub software platform supports and encourages communication between members, volunteers, facilitators and committees.
5. The software platform supports a concierge (phone and electronic) interface between members and the computer system for providing services to members.

### **Measures of Success:**

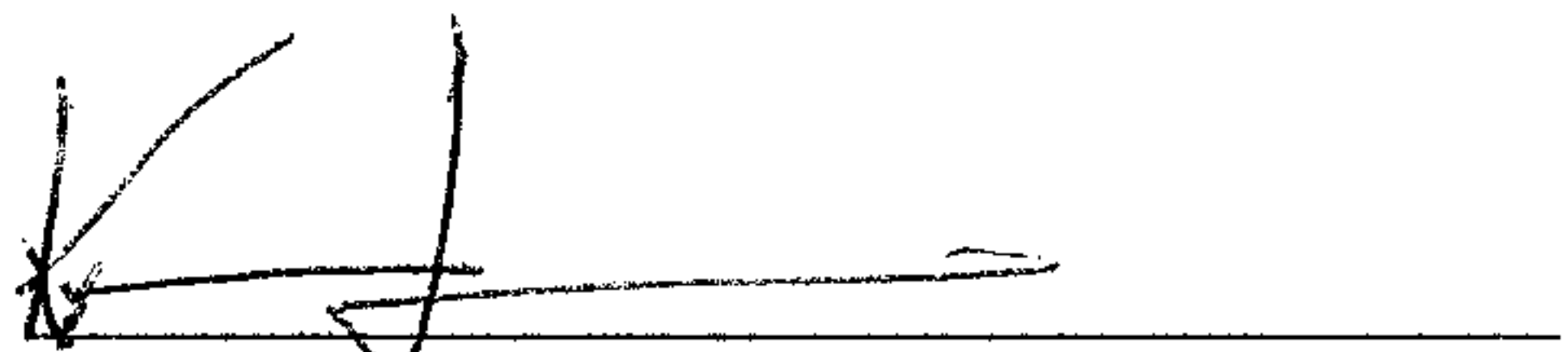
Senior Hub will measure its success through member renewal rates, level of services, level of volunteering and related measurements.

### **Sun-setting of Senior Hub**

1. Should the Senior Hub steering committee see that the measures of success are below expectations, the steering committee will collaborate with the UUFC to explore methods of continuing or disbanding.
2. In the event that the decision is to disband, any assets, after all bills are paid, are automatically the property of the UUFC.

First reading by the Board of Trustees March 14, 2016

Approved by the Board of Trustees April 4, 2016

A handwritten signature in black ink, appearing to read 'K. Jansson', is written over a horizontal line. The signature is stylized with a large 'K' and a long horizontal stroke.

Kyle Jansson, President