

---

Approved date:

Supersedes date:

Review Date:

---

### ***Number 6.3 UUFC CHILDCARE SAFETY***

#### PURPOSE

To provide a safe and comfortable environment in which children and youth can participate in UUFC RE and childcare programs. To facilitate the appropriate and timely response to accidental injuries that may occur. To clarify when RE Guides/Teachers, childcare providers or parents and guardians are responsible for supervision of children & youth.

#### BACKGROUND

As a community we hold many different personal opinions regarding the appropriate supervision of children and youth. This historically made it difficult at times for paid and volunteer care givers to judge what limits to set on children's activities at the Fellowship. We recognize that minor injuries are a common occurrence during childhood and strive to create a balance between minimizing risks and allowing children access to developmentally appropriate and stimulating activities. The following policies are intended to minimize the physical risks to children and youth at the Fellowship and to increase consistency among the various caregivers.

#### POLICY

1. Supervision of children and youth in UUFC buildings and grounds will always be the responsibility of parents and guardians, except for the designated times that the child or youth is participating in RE or UUFC childcare activities.
2. On most Sundays when children begin in the Fellowship Hall for a Sharing Service with their parents/guardians, the RE teacher/guides begin supervision of the children after the children leave the Fellowship Hall for their RE class time. Parent/guardians are expected to pick-up their children promptly after the worship service ends. RE Teacher/Guides are NOT responsible for the supervision of children before service or after the service ends. Children who do not choose to attend the RE program are to stay with their parent/guardian and may not roam around the building unsupervised.
3. Emergency contact information and a signed medical release form provided by a parent/guardian must be available for all children or youth participating in RE or UUFC childcare events.
4. Annual safety training will be provided for all RE Teachers/guides and all childcare providers. Only those adults & youth who have received this training will be considered for childcare provider positions.
5. The play ground and play structures will be routinely monitored for safety or structural problems.
6. Children younger than 5<sup>th</sup> grade will be directly supervised at all times whether inside UUFC or on outside grounds & play areas.
7. No tree climbing will be allowed by any child or youth.
8. The activities of children and youth at the fellowship must always be observable from outside the room. Doors to all classrooms shall have windows.
9. RE Teacher/guides and caregivers should avoid assisting children with toileting whenever possible. If a particular situation demands adult assistance, it is recommended that the door be left cracked and another adult be made aware of the

---

Approved date:

Supersedes date:

Review Date:

---

situation and asked to listen at the door if possible. A preferable alternative is to send for the parent/guardian.

10. Diaper changes for infants or toddlers will only be done by their parents or guardians.

11. A first aid kit will be available in the RE wing for use.

12. An "Ouch" Report will be completed and given to the DRE whenever an accident occurs.

RELATED POLICY #6.4 Fire Safety

Approved by the Board of Trustees *on 11 May 2009.*

---

*Carl English-Young, Board*

*President*