

UUFC Board of Trustees
March 9, 2015

Present: Heather Emberson, Marcia Shaw, Jamie Simmons, Kyle Jansson, Kathy Kopczynski, Judy Malouf, Jean Townes, Linda Hardison, Monica Jacobson Tennessen Carolyn Madsen (for the Interim Treasurer team), Jill McAllister

Meeting called to order at 7:03 pm.

Consent Agenda

- Items on Consent Agenda
 - Approve minutes of February meeting
 - Accept Financial Report
 - Approve Women's Retreat Contract for 2016
- Removed from Consent Agenda
 - Accept Minister's Report
- Judy Malouf moved, Marcia Shaw seconded, that we accept the revised consent agenda.
- Accepted with none opposed.

Leadership Development Task Force Update

- Working on understanding and describing organizational structure
- Coordinating with Membership & Database re: surveying new and existing members about their skills and interests.

Administrative Review Task Force Update

- Drew up description of Business Manager with Personnel Committee, which has been reviewed and revised by Treasurer Team
- Working on description for Treasurer.
- Business Manager description likely to come to Board for next month so it can be included in 2015-16 budget. Treasurer job description also likely to come to Board.

Proposed policy for Alcohol Use at UUFC-Sponsored Events

- Board discussed and revised a draft policy regarding alcohol use at the UUFC
- Policy is for all UUFC events

Member Comments

- No members present at this meeting.

Future Structures Task Force Report

- John Bailey took questions and suggestions from Board members regarding the Future Structures Task Force Report.
- Discussion of hybridizing options over time.
- Discussion of possible growth trajectories for UUFC, both for adult membership and children/youth RE. No way to know these for certain in advance.
- Request for more details on sanctuary use and service attendance.

- Note that parking is and will continue to be a major issue.
- Will have a meeting after the March 15 services for further discussion and questions - John Bailey will attend.
- Qualitative analysis of comments submitted so far will be undertaken by Kathy Kopczynski and Monica Jacobson Tennesen, to be presented to the Board on March 23.

Pledge Drive Update

- Approximately 30 pledges received so far.
- Board members are asked to pledge before Sunday to help lead the congregation.

Bylaws

- Draft re indemnity article
 - Tabled until next meeting.
- Membership bylaws/policy
 - Kyle Jansson shared the draft membership policy and bylaws article with the Membership Committee. Membership provided comments and revisions.
 - Planning a congregational forum to discuss draft policy and revisions to bylaws article in April. Board will review drafts again at the April 27 meeting.
 - Discussion of procedures for removing someone from membership. Need seems to be for removing someone from the building or an event, regardless of membership status.
 - Jean Townes moved, Heather Emberson seconded, that we strike item 4.3 from draft Bylaws Article 4, and policy statement 3 from draft Policy 1.3.
 - Change passed with one opposed.
 - Note that policy statement 4 in draft Policy 1.3 stands in for a Safety Policy, which we don't have right now.

General Assembly Planning

- Tabled until next meeting.

Items Removed from the Consent Agenda

Minister's Report

- Much of March 23 meeting will focus on the intention to bring newer and younger leaders into UUFC leadership. Trustees are asked to share articles/research they find on this topic.
- Discussion of building use and rental agreements - suggestion to involve Justice Council in this discussion, as many "sponsored" uses are justice groups.
- People's Church has asked Jill to be their Minister Emerita, pending a vote at their Annual Meeting.
- Kathy Kopczynski moved, Heather Emberson seconded that we accept the amended Minister's Report.
- Accepted with none opposed.

Review of this meeting

Meeting adjourned at 9:16 pm.

Possible Next Meeting (March 23) items

- Building future leadership - younger and newer leaders
- Report re: input so far on future structures
- Draft of indemnity article

Parking Lot

- Review and revision of the rental policy with regard to alcohol