

**UUFC Board of Trustees**  
**March 9, 2015**

*Present: Heather Emberson, Marcia Shaw, Jamie Simmons, Kyle Jansson, Kathy Kopczynski, Judy Malouf, Jean Townes, Linda Hardison, Monica Jacobson Tennessen Carolyn Madsen (for the Interim Treasurer team), Jill McAllister*

*Meeting called to order at 7:03 pm.*

**Consent Agenda**

- Items on Consent Agenda
  - Approve minutes of February meeting
  - Accept Financial Report
  - Approve Women's Retreat Contract for 2016
- Removed from Consent Agenda
  - Accept Minister's Report
- Judy Malouf moved, Marcia Shaw seconded, that we accept the revised consent agenda.
- Accepted with none opposed.

**Leadership Development Task Force Update**

- Working on understanding and describing organizational structure
- Coordinating with Membership & Database re: surveying new and existing members about their skills and interests.

**Administrative Review Task Force Update**

- Drew up description of Business Manager with Personnel Committee, which has been reviewed and revised by Treasurer Team
- Working on description for Treasurer.
- Business Manager description likely to come to Board for next month so it can be included in 2015-16 budget. Treasurer job description also likely to come to Board.

**Proposed policy for Alcohol Use at UUFC-Sponsored Events**

- Board discussed and revised a draft policy regarding alcohol use at the UUFC
- Policy is for all UUFC events

**Member Comments**

- No members present at this meeting.

**Future Structures Task Force Report**

- John Bailey took questions and suggestions from Board members regarding the Future Structures Task Force Report.
- Discussion of hybridizing options over time.
- Discussion of possible growth trajectories for UUFC, both for adult membership and children/youth RE. No way to know these for certain in advance.
- Request for more details on sanctuary use and service attendance.

- Note that parking is and will continue to be a major issue.
- Will have a meeting after the March 15 services for further discussion and questions - John Bailey will attend.
- Qualitative analysis of comments submitted so far will be undertaken by Kathy Kopczynski and Monica Jacobson Tennesen, to be presented to the Board on March 23.

### **Pledge Drive Update**

- Approximately 30 pledges received so far.
- Board members are asked to pledge before Sunday to help lead the congregation.

### **Bylaws**

- Draft re indemnity article
  - Tabled until next meeting.
- Membership bylaws/policy
  - Kyle Jansson shared the draft membership policy and bylaws article with the Membership Committee. Membership provided comments and revisions.
  - Planning a congregational forum to discuss draft policy and revisions to bylaws article in April. Board will review drafts again at the April 27 meeting.
  - Discussion of procedures for removing someone from membership. Need seems to be for removing someone from the building or an event, regardless of membership status.
  - Jean Townes moved, Heather Emberson seconded, that we strike item 4.3 from draft Bylaws Article 4, and policy statement 3 from draft Policy 1.3.
  - Change passed with one opposed.
  - Note that policy statement 4 in draft Policy 1.3 stands in for a Safety Policy, which we don't have right now.

### **General Assembly Planning**

- Tabled until next meeting.

### **Items Removed from the Consent Agenda**

#### Minister's Report

- Much of March 23 meeting will focus on the intention to bring newer and younger leaders into UUFC leadership. Trustees are asked to share articles/research they find on this topic.
- Discussion of building use and rental agreements - suggestion to involve Justice Council in this discussion, as many "sponsored" uses are justice groups.
- People's Church has asked Jill to be their Minister Emerita, pending a vote at their Annual Meeting.
- Kathy Kopczynski moved, Heather Emberson seconded that we accept the amended Minister's Report.
- Accepted with none opposed.

### **Review of this meeting**

*Meeting adjourned at 9:16 pm.*

**Possible Next Meeting (March 23) items**

- Building future leadership - younger and newer leaders
- Report re: input so far on future structures
- Draft of indemnity article

**Parking Lot**

- Review and revision of the rental policy with regard to alcohol