

## **UUFC Board of Trustees**

### **October 13, 2014**

*Present: Jamie Simmons, Linda Hardison, Marcia Shaw, Jill McAllister, Kyle Jansson, Jean Townes, Kathy Kopczynski, Monica Jacobson Tennesen, Tim Emery, Judy Malouf.*  
*Guests: Claudia Keith, Susan Christie.*

*Meeting called to order at 7:07 pm.*

### **Consent Agenda**

- Consent Agenda items:
  - o Approve minutes of September meeting.
  - o Accept Financial Report.
  - o Approve Investment Sales to Satisfy Climate Change Resolution
  - o Approve Policy 8.2 Privacy
  - o Accept Minister's Report
  - o Approve Amended Letter of Agreement with Minister
- Removed Investment Sales to Satisfy Climate Change Resolution, Amended Letter of Agreement with Minister, Financial Report.
- Remaining on consent agenda: Minutes of September Meeting, Minister's Report, Policy 8.2 Privacy.
- Jean Townes moved, Marcia Shaw seconded that we pass the consent agenda.
- Approved with none opposed.

### **Investment Sales to Satisfy Climate Change Resolution**

- Clarification: letters were sent in early August; committee waited about a month and a half (not the 60 days noted in the report).
- Moving funds from Dodge&Cox to UUA Common Endowment Fund. Will later move funds from CEF to another investment.
- Jean Townes moved, Tim Emery seconded that the Board accept the recommendation of the Investment Committee.
- Approved with none opposed.

### **Visioning Exercise**

- Trustees created "newspaper headlines" for where the UUFC might be in five years.
- Visioning subcommittee will process headlines and come up with a plan/process for exploring these, congregational involvement, etc.

### **Future Structures Goals**

- First steps are information gathering and assessment - needs identified, building assessed, task force appointed.
- Follow with open meetings and eventual congregational meeting.
- Comment: past Building Expansion work now mostly not relevant.
- Comment: if looking at planting a new congregation, can also look at satellite campuses with some shared and some independent processes.

## **Leadership Development**

- Need clear processes for how individuals can develop, "get there," not a single path.
- Also need definitions and processes: what chairs and committees do, how people join, what work committees do and how it relates to the mission.
- Identifying needs for leadership, capacity for leadership, developing leadership, asking for commitment to serving congregation.

## **Education about Power, Authority, and Participation**

- Clarifying who has the authority to participate in decision-making. Distinct from opinions - opinions can be heard, but don't necessarily change decisions.
- Educating people about how they can participate in decision-making, from giving input to voting at congregational meetings to serving in leadership roles.
- Trustees receiving opinions, good and bad - functioning as representatives.

## **Administrative Review**

- Jill as chief administrator is chairing this, is collecting information, will convene subcommittee to look at information and determine what's needed to get jobs done.
- Information Sharing Council: forming a council of about 10 people who each have responsibilities for a big area of church life to talk to each other so everyone can hear what's going on in each area.

## **Refining the Goals**

- Subcommittees need to refine/clarify goals, present in simplified form.
- Present goals in a unified format, possibly on a time line. Short goal statements.
- By November, subcommittees should succinctly describe goals - one sentence per goal. Due by Halloween, distribute electronically to whole Board, Kyle will make these into a grid.
- Visioning subcommittee will bring options to the Board for selection at the next meeting, October 27.

## **Social Justice Fund Program**

- Have money in a Social Justice Endowment, need process for dispersing some of it.
- Jean Townes, Claudia Keith, and Louise Ferrell proposed that the fund be used like a foundation endowment - distribute a certain percentage of the interest - and decisions about disbursement made by a committee that reviews proposals. Did not propose the constitution of this committee and what guidelines are required. Social Justice Council may be the body to do review and approval.
- A percentage of undesignated bequests goes into this fund. Could open this to other donations. In this case, the principal can be dispersed without depleting the fund.
- Need to identify criteria for funding approval, and possibly reviewing body, and bring proposal to Board. Need someone to take the lead on finishing this work - calling discussions of interested parties to gather information.
- Established as a motion at 2009 Annual Meeting, may have had something to do with education. Need to look up wording.

## **Facilities Naming**

- Need to develop criteria for naming. Some discussion over naming parts of building after substantial bequest makers, other major contributors.
- Committee to draft some criteria for naming facilities: Marcia Shaw, Monica Jacobson Tennessen, possibly Heather Emberson. To begin work after the November meeting.

### **Items Removed from Consent Agenda**

- Financial Report: Jean wants to know if the report was truncated. Tim says there were three tabs. Jean says this probably provides the additional information she's seeking.
  - o Kathy Kopczynski moved we accept the Financial Report, Linda Hardison seconded.
  - o Passed with none opposed.
- Amended Letter of Agreement with Minister: Jean wants to address what "entertainment" means under professional expenses. This wording is from the UUA boilerplate. Refers to professional hosting like dinners with guests.
  - o Kathy Kopczynski moved we approve the Amended Letter of Agreement, Monica Jacobson Tennessen seconded.
  - o Passed with none opposed.
- Overall note - for items on consent agenda that have a single comment or typos to be revised, Trustees are encouraged to contact the relevant person directly before the meeting.

### **Review of This Meeting**

- Discussion of need for second meeting in October to discuss possible visions. October 27 in the Library at 7pm. Visioning Subcommittee to meet in advance, send out list of possible visions by email with some guidance.
- Request for Trustees to ask committee chairs to think about their charges.

*Meeting adjourned at 9:16 pm.*