

UUFC Board of Trustees

Minutes for January 11, 2018

Present Craig Olbrich, Marcia Shaw, Carl English-Young, John Bailey, Kathy Kopczynski, Kelley Kendall, Virginia Shapiro, Uta Hussong-Christian, Jen Akeroyd , Elona Meyer

Staff Jill McAllister, Jean Gilbert, Jamie Petts

Consent Agenda

The Fellowship Profit & Loss statement was pulled. The rest of the consent agenda passed. Jean explained that the format had changed, and the Men's Shelter info, while correct in the final numbers, was a bit convoluted. It also was accepted.

Authorization of Business Manager to UUFC Computershare Accounts

Jean Gilbert needed access to the Computershare Accounts in order to process some shares that were donated. Motion approved.

Budget Process

Jill presented a draft proposal to look at budgeting from a higher level. The budget is a major part of how the Fellowship accomplishes its goals, so we need to determine what our goals are rather than just allocate money piecemeal. The various councils will play an integral part of determining goals and budgets in February and March.

Town Hall Feedback

We need to integrate what we've learned from the various town halls. They are meant to be a substitute for Annual Meeting discussion and feedback. Marcia is looking at having an evening Annual Meeting, with food and entertainment.

Uta, Virginia, and Jen will help coordinate the Annual Pledge Drive this year.

Mid-Year Check on BoT Processes

We liked the various processes we tried, and would like to learn more about sociocracy. Turns out the Jim Noel would be a good resource for us about that.

We missed not having President's Notes, and that led to a discussion of how much time it takes to put a meeting together, the president's job vs meeting organizer, meeting facilitator, and topic facilitator. The solution for the President's Notes is to have the person who adds a topic to the agenda also add a paragraph or two presenting the background, dispersing the work load.

We identified that it is the Board's responsibility to replicate the board each year as opposed to the Nominating Committee. One of the main issues is the presidency and the fact that we don't have good job position descriptions other than the Bylaws. Marcia, Craig, and Virginia will work on clarifying the structure of the leadership so the Nominating Committee has something to work with.

In the same vein, Kathy, John, and Uta will work on a training process for new board members, especially with regards to the new board dynamics of dispersed responsibility.

Note: All of this will be impacted by possible new bylaws.

BoT Goal Owners

The Goal Owners are not the primary 'do-ers' of the goal, more the coordinator of making sure the goal gets accomplished. The owners should report to the board at least quarterly, and can be in the form of report to the board the can be on the Consent Agenda.

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Goal

Owner

Continue with Building Design and Construction

John, Kelley

Explore Board Organizational Structure and Governance Options

Understand current governance approach vs. alternatives

Marcia, Craig

Task Force to undertake bylaws revision

Kelley, Carl

Decide on any new governance structure and adopt it

Board

Develop and implement UUFC governance education plan

Uta, Kathy

Task Force to undertake Annual Meeting reform

Marcia

Develop "Key Justice Issues" Goals and Response Plans

UUFC Climate Change Work

Virginia

UUFC Anti-racism Work

Elona

Initiate Assistant Minister (AM) Discussion

Jill

One idea Jill had about the Assistant Minister was possibly sharing an assistant with other congregations on a part-time basis.

Bylaws Meeting Plan

We hope to receive the bylaws this weekend, and need to review them immediately.

Facilitated Discussion about Stewardship

Virginia let us in a generative facilitated discussion about how to make it more sustainable and less onerous. Most of the groups duplicated each other in idea, mostly modeling after the OPB type fundraising.

Action Items

Coordinate Annual Pledge Drive	Uta, Virginia, Jen
Annual Meeting Changes	Marcia Shaw
New Board Member Training Task Force	Kathy, John, Uta
Clarify Leadership Structure of Board	Marcia, Craig, Virginia