

## **UUFC Board of Trustees**

### **April 27, 2015**

*Present: Heather Emberson, Linda Hardison, Monica Jacobson Tennessen, Kyle Jansson, Kathy Kopczynski, Judy Malouf, Marcia Shaw, Jamie Simmons, Jean Townes  
Jill McAllister*

*Meeting called to order at 7:02 pm.*

### **Future Structures Update**

- Second round of congregational discussion
  - Summary of discussion thus far.
  - Note that the final FSTF report has not reached the congregation yet - will need to publicize this.
- Next steps
  - Options include using the 2008 plan to find out what the limitations are, holding a design charrette, and involving an architect in our discussions to give a sense of what's feasible with our current properties.
  - Kyle will present a summary and next steps in his President's "state of the congregation." Marcia and Monica will help Kyle prepare his speech.
  - Raw data will be posted on the website for all to review.

### **FY16 Budget Update**

- Pledge Drive Update
  - Estimated \$380,000 in pledges for FY2015-16
- Budget Committee Draft
  - Discussion of Board review and approval of budget: how detailed should Board review be? Board should approve budget with room for additional adjustments to be made.
  - Presentation of draft budget with follow-up questions.
  - The draft FY2015-16 budget increases staff compensation per Personnel Committee recommendations. First custodial staff increase in 5+ years, and adds a 0.3 FTE Business Manager position. It also reduces the fundraising demands on the Partner Church and Women's Retreat committees and cleans up some duplicate line items.
  - The draw on the endowment is down to 3% in this draft budget, at the recommendation of the Investment Committee.
  - Additional revisions: the database software charge will be higher because we're above the number of households we're paying for. Can allocate \$0 for the Living a Welcoming Congregation committee since that committee is on hiatus. Caring Connection has been sunsetted and will be folded into Fellowship Care and Support Team - the budget amount remains but needs to be renamed.
  - Comment re: PNWD dues - what do we get for paying these dues? Let's inquire.

- Discussion: Building reserves and sabbatical reserves. \$11000 to building reserves again this year, funded by 2014-15 budget surplus. Discussion around whether sabbatical reserves are needed.
- This is a conceptual budget - the Board does not review every cent rigorously but rather approves a budget that sets general trends and levels of support for things. Budgets change over time, both between the Board's review and the Annual Meeting AND during the fiscal year.
- Discussion of need for a policy that standardizes the steps for the Board to recommend a budget to the congregation.
- Posting: a summary budget will be posted with a narrative that explains changes, additions, goals, etc. The full budget will also be available to those who want to see it.
- Marcia Shaw moved, Jean Townes seconded, that the board has examined the budget and proposes that the congregation adopt it.
- Passed with none opposed.

### **Annual Meeting Agenda**

- Reviewed and approved agenda
- Revised Membership Bylaws Article
  - Reviewed changes to proposed bylaws text.
  - Discussion of requiring a “minimum annual contribution or pledge” or a “minimum annual contribution and pledge”. Requirement is for a contribution, with pledging listed as a responsibility of members.
  - Suggestion to have a separate vote on Section 4.3. Adding this section provides transparency around existing minimum requirements for Oregon state law.
  - Discussion of Section 4.3 - is it needed? Under what circumstances? Would it be effective or necessary to remove someone from membership in the cases we can think of?
  - Section 4.3 will go to the Annual Meeting for discussion and vote by the congregation.
  - Jean Townes moved, Kathy Kopczynski seconded, that we approve submitting the revisions to Article 4 to the congregation in two parts.
  - Passed with none opposed.

### **Delegates to GA**

- Tabled until May meeting.
- Note that there are online delegate trainings offered by the UUA. This will be included in the May newsletter.

*Meeting adjourned at 9:52pm.*