

UUFC Board of Trustees February 9, 2015

*Present: Heather Emberson, Judy Malouf, Linda Hardison, Kyle Jansson, Jean Townes, Jamie Simmons, Monica Jacobson Tennessen, Kathy Kopczynski
Jill McAllister, Claudia Keith (for the Treasurer Team)*

Meeting called to order at 7:00 pm.

Consent Agenda

- Items on Consent Agenda
 - Approve minutes of January meeting.
 - Accept Financial Report
 - Approve Womens Retreat Contract
- Removed from Consent Agenda
 - Minister's report
- Judy Malouf moved, Kathy Kopczynski seconded, we accept the consent agenda.
- Accepted with none opposed.

Future Structures Task Force Update

- Task Force has met twice, is working on gathering data. John Bailey is receiving input from people.
- Judy Malouf looking for someone to take Beany Kunis's place on the Task Force.
- Preliminary report no earlier than March. Planning to allocate substantial time at regular March meeting for this.

Leadership Development Task Force Update

- Looking over existing structures and committee structures.
- Discussing different types of engagement, lowering barriers to volunteering.

Administrative Review Task Force Update

- Job description written for Business Manager. This is being reviewed by the Task Force and will be coordinated with the Personnel Committee and Budget Committee.
- The Interim Treasurer team is working on a new job description for use by the Nominating Committee.
- DRE staff hours are shifting back to two Co-DREs at 0.75FTE, at the request of Michael Molk and Ann Mbacke.
- Beginning to review Administrative/Office position: what are the needs and responsibilities?

Member Comments

- No members in attendance this evening.

Budget

- *Goals/Guiding Principles*

- Change to Practice #4: reserves to be held for facilities and capital equipment
- Kathy Kopczynski moved, Monica Jacobson Tennessen seconded, that we approve the amended principles and practices.
- Approved with none opposed.
- *Set Pledge Drive Goal*
 - Kyle Jansson presented the draft budget. Drafted with two things in mind: reasonably healthy economy and robust giving; fiscally conservative with an eye to long-term financial health.
 - Major changes: Adult RE increased in part because the Women's Retreat and Men's Retreat are coming under Adult RE. Also money for childcare, speakers, specific programs. Partner Church made a larger budget request with the goal of moving away from having fundraisers.
 - Request to look into whether compensation for our custodial staff is fair.
 - Judy Malouf moved, Linda Hardison seconded, that we accept this draft as the pledge drive goal budget.
 - Passed with none opposed.

Appointment of Gail Patterson to Conduct Internal Financial Review

- Jean Townes proposed, Heather Emberson seconded, that we appoint Gail Patterson to conduct an internal financial review.
- Passed with none opposed.

Charitable and Educational Endowment for Social Justice

- Jean Townes, Marcia Shaw and Jill McAllister have created a draft, drawn from documents for similar endowment funds in other UU churches. Currently editing this, likely to have a recommendation for March meeting of the Board of Trustees.

Bylaws

- *Draft of Membership Article*
 - Changes: Removed formula for calculating minimum contribution. Added rights/responsibilities/limitations of membership. Added provision for removing someone from membership.
 - Suggestion to hold a hearing prior to the Annual Meeting to discuss proposed bylaws changes. Needs to be prior to April 27 Board meeting (for budget and bylaws revisions).
 - Related membership policy also drafted.
- *Draft of Indemnity Article*
 - Discussion of draft article. Suggestions that we review our insurance related to liability, review recommendations for indemnifications, consult an attorney.
 - Kathy Kopczynski will consult other churches in the area, both UUs and other denominations, and see what bylaws and policies they use.

Items Removed from the Consent Agenda

- *Minister's Report*

- Discussion: changes to building and rental policies, setting intentions to bring newer and younger leaders into our shared work.
- Many things in motion in the UUFC. Board's role is to see how these things hang together and affect each other.
- Kathy Kopczynski moved, Jean Townes seconded that we accept the Minister's Report.
- Accepted with none opposed.

Adjourned at 9:08 pm.

Parking Lot

- Review Right Relations covenant, evaluate its use and functionality.